
**THE CONSTITUTION OF THE
MONASH POSTGRADUATE ASSOCIATION INCORPORATED**

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THE CONSTITUTION OF THE MONASH POSTGRADUATE ASSOCIATION INCORPORATED

PART 1 – THE ASSOCIATION

1. Name

The name of the incorporated association is the “Monash Postgraduate Association Incorporated” (“MPA”).

2. Preliminary

- 2.1 MPA has the legal capacity of a body corporate.
- 2.2 Under section 46 of the Associations Incorporation Reform Act 2012 (Vic) (“Act”) this Constitution is an enforceable contract between each member and the MPA.
- 2.3 Under section 52 of the Act 1981 MPA members are not liable to contribute to the debts and liabilities of the MPA by reason only of their membership.
- 2.4 In accordance with section 87 of the Act, MPA indemnifies members and office bearers against any liability incurred in good faith by the members or office bearers in the course of performing their duties.
- 2.5 For the purposes of the Act the statement of purposes of MPA in clause 4 of this Constitution form part of its rules.

3. Interpretation

- 3.1 In this Constitution, the headings form part and the meanings are as follows unless the contrary intention appears or if it contravenes any provision in the Act:
 - 3.1.1 “Absolute majority” means a majority of the votes of all members of the body at the time, whether present at the meeting and voting or not;
 - 3.1.2 “Academic day” means a day in semesters one or two but excludes University holidays.
 - 3.1.3 “Act” means the Associations Incorporation Reform Act 2012 (Vic);
 - 3.1.4 “Annual General Meeting” means the Annual Meeting of the postgraduate members and constituents duly convened in the manner provided for in this Constitution more particularly clause 22 and the Regulations;
 - 3.1.5 “Association” means the Monash Postgraduate Association Inc.
 - 3.1.6 “Campus-tagged representatives” are tagged positions and not office bearer positions;

- 3.1.7 “CAPA” means the Council of Australian Postgraduate Associations;
- 3.1.8 “Constituent” means the postgraduate students enrolled at the University;
- 3.1.9 “Council” means the MPA Council, an advisory body to the MPAEC with a defined membership in clause 6.3;
- 3.1.10 “Executive Officer” refers to the senior staff member of the MPA or the Executive Officer’s nominee;
- 3.1.11 “Financial year’ means the year beginning 1 January and ending 31 December;
- 3.1.12 “General meeting” means an Annual General meeting (AGM), a Student General meeting (SGM) or an Extraordinary General meeting (EGM);
- 3.1.13 “Intermission” means voluntary and temporary suspension of MPAEC membership;
- 3.1.14 “International student” means a student holding a student visa for the purpose of obtaining an education in Australia and includes a student on a study abroad or international exchange program;
- 3.1.15 “LGBTIQ student” means a student who identifies as lesbian, gay, bisexual, transgender, intersex or queer;
- 3.1.16 “Members” means the members of the MPAEC and members of the MPA Council;
- 3.1.17 “MPA” means the Monash Postgraduate Association Incorporated;
- 3.1.18 “MPAEC” means the Monash Postgraduate Association Executive Committee as defined in clause 9;
- 3.1.19 “MPA website” means the website owned and controlled by the MPA;
- 3.1.20 “Office-bearer” means an office-bearer of the MPAEC under clause 14 who is an office holder within the meaning of the Act;
- 3.1.21 “Officeholders” means office-bearers, MPAEC members, campus representatives, secretary and MPA employees;
- 3.1.22 “Postgraduate Student” means a student currently enrolled in a postgraduate course of the University;
- 3.1.23 “Prior Leave” means leave that shall be applied for by an Executive member by written notification, mail or email, granted only by a resolution passed by a simple majority;
- 3.1.24 “Queer” means an umbrella term for a wide range of non-conforming gender identities and sexual orientations;
- 3.1.25 “Referenda” means a general vote by the postgraduate students conducted by the MPA on a single question which has been referred to them for a direct decision, the results of which will override decisions of a general meeting provided at least 1% of the postgraduate population have participated in the referendum;
- 3.1.26 “Registrar” means the Registrar of Incorporated Associations

- 3.1.27 “Regulations” means the Regulations of the MPA, made under clause 39;
- 3.1.28 “Resolution” means a formal determination by the MPAEC or postgraduate students at a general meeting;
- 3.1.29 “Simple majority” means a majority of the votes of those present and voting.
- 3.1.30 “Special Resolution” shall have the same meaning as under Section 3 and section 64 of the Act.
- 3.1.31 “Staff” means any person whose usual occupation is that of working for the MPA and does not include a paid or unpaid member of the MPAEC.
- 3.1.32 “University” means Monash University;

4. Purposes

The purposes of MPA are:

- 4.1 to be the recognized means of communication between Postgraduate Students and the academic and administrative authorities of the University;
- 4.2 to make representations on behalf of Postgraduate Students to the community at large;
- 4.3 to make representations on matters affecting Postgraduate Students to any member or body of the University, and in particular to the Council, the Academic Board, the Graduate Research Committee, the Provost, the Vice-Chancellor and Vice-Chancellor’s Group and its members;
- 4.4 to otherwise protect, promote and develop the interests and welfare of Postgraduate Students;
- 4.5 to provide a forum for open discussion on matters of general concern to Postgraduate Students;
- 4.6 to create opportunities for participation in academic and non-academic activities by and between Postgraduate Students;
- 4.7 to consider and initiate policies and activities designed to further the interests of Postgraduate Students;
- 4.8 to defend the principles of universal membership and the right of students to an autonomous and self-governing organization;
- 4.9 to be an accountable, representative and democratic body for all Monash University Postgraduate Students.

5 Powers

- 5.1 The MPA must not distribute any of its income or assets to Members or Constituents by way of profits.
- 5.2 The MPA may engage in trade so long as the trading activity relates to its purposes.
- 5.3 The MPA is to pursue its purposes and objectives in accordance with the Monash University Act 2009, the University Statutes and Regulations.

- 5.4 The MPA is to fill vacancies in the membership of the MPAEC by co-opting Postgraduate Students. This power exists even in the event of the membership falling below the number required for quorum.
- 5.5 The MPA is to make representations to, and receive assistance from, any member of the University or any University body in the pursuit of its purposes and objectives, including, without limiting the generality of the foregoing, the University Council or the Academic Board on any matter the MPAEC considers to be relevant to Postgraduate Students.

6 Membership

- 6.1 The Constituents of MPA are the Postgraduate Students.
- 6.2 The Members of the MPA are the Members of the MPAEC, constituted in the manner provided in clause 29, and the Members of the MPA Council, constituted in the manner provided in clause 6.3 and 6.4.
- 6.3 The Members of the MPA Council are:
 - 6.3.1 the MPAEC; and
 - 6.3.2 postgraduates appointed or elected by the MPA to a postgraduate student representative position on a university board or committee; and
 - 6.3.3 any other members as determined by the MPAEC.
- 6.4 The MPAEC is empowered to make Regulations governing the membership and operation of the MPA Council.
- 6.5 Members must at all times comply with this Constitution, and the Regulations.
- 6.6 Except as provided in this Constitution, there are no entrance fees, subscriptions or other amounts to be paid by Constituents and Members of MPA in their capacity as Constituents and/or members.
- 6.7 MPA may not discipline members in their capacity as members except in the manner provided in this Constitution.
- 6.8 A Postgraduate Student who is appointed or elected by the MPA as an MPA nominee to a Postgraduate Student representative position on a University or Faculty board or committee and is so appointed to the position is a member of the MPA Council and is bound by the provisions of this Constitution.
- 6.9 MPA may provide services to MPAEC approved individuals and groups who are not Members and/or Constituents, and the MPAEC may choose to set a fee for this service.

7 Responsibilities of the MPA

The MPA must:

- 7.1 ensure that the registered name and number of the association appears in all its notices, advertisements, publications and business documents in compliance with section 23 of the Act;
- 7.2 notify the Registrar of incorporated associations of a change of its registered address in compliance with section 28(3) of the Act;

- 7.3 notify the Registrar if it becomes a trustee of a trust in compliance with section 31(3) of the Act;
- 7.4 notify the Registrar of any changes to its statement of purposes or rules;
- 7.5 make a copy of its rules available for inspection by its members and constituents on request in compliance with section 53 of the Act;
- 7.6 notify the Registrar of a change of Secretary or change of Secretary's address in compliance with section 74 of the Act;
- 7.7 maintain adequate and accurate accounting records of its financial transactions in compliance with Section 89 of the Act;
- 7.8 make a copy of the trust deed of any trust held on behalf of the incorporated association by a person or body other than the association available for inspection by its members on request;
- 7.9 have its accounts audited at the end of each financial year;
- 7.10 notify the Registrar of any special resolution relating to winding up and distribution of assets.

8. Financial

- 8.1 Sources of Funds and Financial Year
 - 8.1.1 The sources of funds of the MPA are derived from Monash University.
 - 8.1.2 The MPA Financial Year means the year ending 31 December.
- 8.2 Management of Funds
 - 8.2.1 The MPAEC is responsible for the management of the funds and assets of the MPA.
 - 8.2.2 The MPAEC must ensure that true and fair accounts of the MPA are kept.
 - 8.2.3 All funds received by the MPA must be paid into an account(s) current with a recognised Trading Bank or Savings Bank. Funds not needed for day-to-day operations may at the discretion of the MPAEC be deposited in term deposits with such institutions or other funding arrangements that are appropriate for a non-profit organization.
 - 8.2.4 The MPAEC may open separate bank accounts in order to facilitate financial transactions for specific MPA activities. The existence of any such account shall be disclosed at the Annual General Meeting by way of written report prepared by the Vice President.
 - 8.2.5 The Executive Officer shall be responsible for maintaining a fixed asset register. Any new equipment purchased by or on behalf of the MPA shall be added to the register.

- 8.3 Cheques, Credit Cards, Promisory notes and Negotiable instruments
- 8.3.1 All cheques and electronic transactions must be authorised by two (2) signatories being the President or Vice President and the Executive Officer or Executive Officer's nominee. In the event that the President is unavailable or unable to authorise a cheque or electronic transaction then the Vice President shall be the alternate signatory. In the event that the Executive Officer is unavailable or unable to authorise a cheque or electronic transaction then the Executive Officer's nominee shall be the alternate signatory.
- 8.3.2 Signatories must not sign cheques until the payee and amount have been written in.
- 8.3.3 Financial transactions shall be processed electronically or by cheque, debit or credit card save and except payroll and petty cash.
- 8.3.4 The signatory to the MPA debit or credit card shall be the MPA staff member so authorized by the MPAEC.
- 8.3.5 A debit or credit card transaction over \$300 and outside the approved annual budget shall only be entered into by an authorized MPA staff member after electronic or hardcopy authorization has been received from either the MPA President or MPA Vice-President.
- 8.3.6 The MPA President or MPA Executive Officer may authorise cash advances to MPAEC members and MPA staff in the case where the expenditure:
- 8.3.6.1 has been approved to be refunded; and
 - 8.3.6.2 cannot be made with the MPA credit card; and
 - 8.3.6.3 is an amount to be paid such that the payment would cause the MPAEC member or staff member financial hardship.
- 8.4 Audit
- 8.4.1 The MPAEC must appoint a qualified accountant as auditor of the MPA.
- 8.4.2 The auditor must audit the accounts of the MPA each financial year.
- 8.4.3 The MPAEC must comply in all respects with the accounting requirements under the Act.
- 8.5 Financial Regulations
- 8.5.1 The members, MPA staff, its agents and servants shall at all times be bound by the conditions contained in the MPA Financial Regulations and must sign an acknowledgement to that effect upon entering into office or staff employment.
- 8.5.2 The MPAEC may overturn a joint financial decision of the President or Vice President and Executive Officer only if that joint decision:
- 8.5.2.1 did not comply with the financial regulations; or
 - 8.5.2.2 did not have prior approval by the President or Vice President and Executive Officer or Executive Officer's nominee; or
 - 8.5.2.3 was not related to MPA business; or

- 8.5.2.4 resulted in the associated budget line to be over budget; or
- 8.5.2.5 was outside the approved budget and was over \$300.

PART 2 – MONASH POSTGRADUATE ASSOCIATION EXECUTIVE COMMITTEE

9 The Executive Committee

- 9.1 Subject to clause 29 of the Constitution, the MPA Executive Committee (“the MPAEC”) shall ordinarily consist of fifteen (15) Members elected by and from Postgraduate Students, each of whom shall be elected in the manner provided herein, each year. In the event of no MPAEC Member being eligible to fill the position of Women’s Officer, Queer Officer, International Students’ Officer or Indigenous Students’ Officer, the MPAEC shall co-opt a Postgraduate Student eligible to fill these positions in accordance with the MPA Regulations, even if it may increase the membership beyond the mentioned fifteen (15) membership.
- 9.2 The MPAEC may remove office-bearers from their office-bearer positions, on the ground that the Member has failed in his or her duties as an office-bearer, through a Special Resolution passed by the MPAEC in the manner provided in the Act and this Constitution. The Member remains as a general Member of the MPAEC.
- 9.3 Any MPAEC Member who has missed three consecutive meetings without Prior Leave from the MPAEC is automatically excluded from the MPAEC. An excluded Member may apply to be co-opted to a vacancy in the membership of the MPAEC or can nominate herself/himself to stand in MPAEC elections.
- 9.4 The MPAEC may approve intermission of up to 3 months for any MPAEC member.
- 9.5 The MPAEC is responsible for the interpretation of this Constitution and the Regulations.

10. Quorum

- 10.1 Subject to sub clause 5.3, Quorum for MPAEC meetings shall be:
 - 10.1.1 a majority of the current elected MPAEC membership; or
 - 10.1.2 five MPAEC members, which ever is greater.
- 10.2 No decisions may be taken unless a Quorum is present.
- 10.3 If within 30 minutes of the time appointed for the meeting a Quorum is not present:
 - 10.3.1 in the case of a special meeting, the meeting lapses
 - 10.3.2 in any other case, the meeting can continue provided MPAEC members present are not less than 2 in number from the required Quorum and the simple majority of the MPAEC Members vote to continue with the meeting. In the event of the number of MPAEC members being less than required or there being no simple majority vote passed, the meeting shall stand adjourned to the next

meeting.

10.3.3 Any business transacted at a meeting which does not have the requisite Quorum, will require the business so conducted to be ratified at the next monthly executive meeting.

10.4 MPAEC members on MPAEC intermission are not members of the MPAEC for the purposes of determining Quorum.

11. Responsibility and Powers

11.1 The MPAEC is responsible for the governance and management of the MPA, subject to clause 28 of this Constitution.

11.2 The MPAEC is to govern the Association by determining policies and organisational objectives.

11.3 The MPAEC may exercise all powers of the MPA on its behalf.

11.4 Without limiting subclauses 11.1, 11.2, 11.3, 17.1 and 17.2, the MPAEC is responsible for:

11.4.1 the acquisition and disposal of property;

11.4.2 negotiating and entering into contracts on behalf of the MPA;

11.4.3 the employment of staff by or on behalf of the MPA,;

11.4.4 the payment of honoraria or stipends to MPAEC members, save and except any increase or decrease to existing stipends or honoraria or creation of new stipends or honoraria which must be approved by a simple majority of members and constituents at an Annual General Meeting;

11.4.5 the expenditure and investment of the funds of the MPA, and

11.4.6 borrowings by or on behalf of the MPA.

11.5 The MPAEC may only accept a budget if it:

11.5.1 includes not less than the amount provided in the last financial year for staff salaries, occupancy, light and power, telephone, affiliation fees and election expenses, unless approved by resolution of a General Meeting or referendum. Where, in the case of a General Meeting:

11.5.1.1 the resolution is passed by two-thirds of the Postgraduate Students present and voting; and

11.5.1.2 notice of the proposed changes have been displayed on the MPA website for 10 academic days prior to the general meeting.

11.5.2 Nothing in clause 11 affects this clause.

11.6 Under the MPAEC's statutory responsibilities, the MPAEC must:

11.6.1 pursuant to section 28(3) of the Act notify the Registrar in approved form of a change of the incorporated association's registered address no less than fourteen (14) days after the change;

- 11.6.2 pursuant to section 73(1) if the position of Secretary becomes vacant, a new Secretary must be appointed within 14 days after the vacancy arises;
 - 11.6.3 pursuant to section 63(4) of the Act, an Annual General Meeting must be held within **5 months** after the end of the MPA Financial Year;
 - 11.6.4 submit an audited financial statement at the Annual General Meeting, in accordance with Division 3 of the Act;
 - 11.6.5 in accordance with section 102(2) of the Act ensure the Secretary lodges with the Registrar the financial statement of the MPA within one (1) month of the date of the Annual General Meeting in which the financial statement was submitted to members;
 - 11.6.6 in accordance with section 102(3) of the Act ensure the Secretary lodges with the Registrar an annual statement in an approved form, to which the financial statement referred to in clause 11.6.5 is attached.
- 11.7 A Member of the MPAEC who has any direct or indirect material personal or financial interest in a matter or contract, or proposed matter or contract, with the MPA must disclose the nature and extent of their interest to the MPAEC. Their interest must be recorded in the financial statements submitted to the MPA's members at the next Annual General Meeting.
- 11.8 A Member of the MPAEC who has a direct or indirect material personal or pecuniary interest in a matter or contract and/or any direct or indirect material, personal or other interest must not take part in any discussion or decision of the MPAEC with respect to that matter or contract, and must not be present during any such discussion or vote.
- 11.9 The MPAEC has the power to:
- 11.9.1 control and manage the business and affairs of the Association, subject to this Constitution and the Act;
 - 11.9.2 use all powers as may be exercised by the Association, other than those powers that are required by this Constitution to be exercised by a General Meeting, referenda, or election;
 - 11.9.3 subject to this Constitution, the Regulations, and the Act, to perform all such affairs deemed by the members of MPA to be essential for the proper management of the Association;
 - 11.9.4 make and amend Regulations made pursuant to this Constitution;

- 11.9.5 interpret this Constitution or the Regulations made pursuant to it save and except the power to make, amend, interpret these Regulations, and this Constitution cannot be delegated except in the manner provided herein;
- 11.9.6 create documents for the purpose of running MPA and to make such policies as it thinks fit as to the retention or destruction of the documents, provided that all financial records of the MPA must be retained for no less than seven (7) years after the transactions covered by the records are completed in accordance with section 89(2) of the Act;
- 11.9.7 create advisory bodies and do all such other things and attend to all such other matters as are incidental or conducive to the attainment of the purposes and objects and to the exercise of the powers of MPA generally;
- 11.9.8 publish such material from time to time as the MPAEC may determine;
- 11.9.9 administer the funds of MPA in accordance with this Constitution, whether received, granted or collected from the University or otherwise;
- 11.9.10 make recommendations on any receipt or allocation of grants or funds to MPA;
- 11.9.11 use the funds of MPA for payment of any expenses incurred in furthering the purposes of MPA;
- 11.9.12 create branches of the MPA in pursuit of its purposes;
- 11.9.13 cooperate with, and affiliate to, other persons and or bodies in pursuit of its purposes;
- 11.9.14 allow other bodies to affiliate with the MPA.

12 Duties of Officeholders

Officeholders will at all times during their membership tenure:

- 12.1 act honestly and in good faith; and
- 12.2 declare any conflict of interest; and
- 12.3 not make improper use of their position or of information obtained through their membership tenure; and
- 12.4 ensure the MPA does not trade whilst insolvent; and
- 12.5 act with due care and diligence while undertaking any of their responsibilities as office-bearers and members of MPAEC.

13 Indemnity

The MPA, in accordance with section 52 of the Act indemnifies its officeholders against any liability incurred in their respective capacity and while acting in good faith and in accordance with this Constitution.

14. Office-Bearers

- 14.1 The following office-bearers shall be elected by and from the members of the MPAEC, subject to sub clause 30.4 of this Constitution:
- 14.1.1 the President;
 - 14.1.2 the Vice President;
 - 14.1.3 the Education Officer (research);
 - 14.1.4 the Education Officer (coursework);
 - 14.1.5 the Women's Officer;
 - 14.1.6 the Queer Officer;
 - 14.1.7 the International Students' Officer;
 - 14.1.8 the Indigenous Students' Officer; and
 - 14.1.9 the Access and Equity Officer.
- 14.2 The Women's Officer shall be elected by the full MPAEC from the women members of the MPAEC.
- 14.3 The Queer Officer shall be elected by the full MPAEC from the LGBTIQ members of the MPAEC.
- 14.4 The International Students' Officer shall be elected by the full MPAEC from the international student members of the MPAEC.
- 14.5 The Indigenous Students' Officer shall be elected by the full MPAEC from the Indigenous student members of the MPAEC.
- 14.6 The MPAEC may by regulation establish other office-bearer positions to be directly or otherwise elected by students.
- 14.7 All office bearers will submit written reports of their portfolio activity in time for inclusion in the agenda for each MPAEC meeting and an annual report for the Annual General Meeting.
- 14.8 The President:
- 14.8.1 is subject to the direction of the MPAEC;
 - 14.8.2 is the official representative and chief spokesperson of the MPA in all dealings with the University, and shall report to the MPAEC on any such dealings.
- 14.9 The President is responsible for:
- 14.9.1 initiating and maintaining liaison with the University and its representatives;
 - 14.9.2 advocating for the collective interests of Monash postgraduate students;
 - 14.9.3 chairing all meetings of the MPA and the MPAEC;
 - 14.9.4 implementing the decisions of the MPAEC in consultation with the staff of MPA;
 - 14.9.5 hearing grievances, complaints or suggestions to do with any aspect of the workings of MPA from any

- postgraduate student or any member of the MPAEC, and to ensure that appropriate action is taken;
- 14.9.6 presenting and negotiating the MPA budget submission;
- 14.9.7 ensuring all activities are carried out in accordance with the Act by the Secretary;
- 14.9.8 other responsibilities as may be determined by the MPAEC from time to time.

14.10 The Vice President:

is subject to the direction of the MPAEC.

14.11 The Vice President is responsible for:

- 14.11.1 ensuring that all financial transactions comply with the MPA Constitution and MPA policies as exist from time to time including financial regulations;
- 14.11.2 assisting the President in representing the views of the MPA in various forums;
- 14.11.3 initiating and maintaining liaison with the Council of Australian Postgraduate Associations (“CAPA”);
- 14.11.4 overseeing the discipline, expulsion or suspension of members from the MPAEC in accordance with section 43 of this constitution;
- 14.11.5 deputising for the President when necessary;
- 14.11.6 other responsibilities as may be determined by the MPAEC from time to time.

14.12 In the event that the Vice President is unable or unwilling to so act then the MPAEC must appoint another MPAEC member as Interim Vice President with all the powers of the Vice President for a period of no more than 30 days.

14.13 The Education Officer (research):

is subject to the direction of the MPAEC.

14.14 The Education Officer (research) is responsible for:

- 14.14.1 liaising with appropriate bodies in relation to issues pertaining to research postgraduates of Monash University;
- 14.14.2 ensuring that the concerns of research postgraduates are brought to the attention of the MPAEC;
- 14.14.3 liaising with MPA staff responsible for postgraduate representatives on research-related university boards and committees;

- 14.14.4 writing MPA responses to changes to important research-related policies, procedures and regulations of the university;
 - 14.14.5 other responsibilities as may be determined by the MPAEC from time to time.
- 14.15 The Education Officer (coursework):
is subject to the direction of the MPAEC.
- 14.16 The Education Officer (coursework) is responsible for:
- 14.16.1 liaising with appropriate bodies in relation to issues pertaining to coursework postgraduates of Monash University;
 - 14.16.2 ensuring that the concerns of coursework postgraduates are brought to the attention of the MPAEC;
 - 14.16.3 liaising with MPA staff responsible for postgraduate representatives on coursework-related university boards and committees;
 - 14.16.4 writing MPA responses to changes to important coursework-related policies, procedures and regulations of the university;
 - 14.16.5 other responsibilities as may be determined by the MPAEC from time to time.
- 14.17 The Women's Officer:
is subject to the direction of the MPAEC.
- 14.18 The Women's Officer is responsible for:
- 14.18.1 liaising with appropriate bodies in relation to issues pertaining to women postgraduates of Monash University;
 - 14.18.2 ensuring that the concerns of women postgraduates are brought to the attention of the MPAEC;
 - 14.18.3 other responsibilities as may be determined by the MPAEC from time to time.
- 14.19 The Queer Officer:
is subject to the direction of the MPAEC.
- 14.20 The Queer Officer is responsible for:
- 14.20.1 liaising with the appropriate bodies in relation to issues pertaining to LGBTIQ postgraduates of Monash University;

- 14.20.2 ensuring that the concerns of LGBTIQ postgraduates are brought to the attention of the MPAEC;
 - 14.20.3 other responsibilities as may be determined by the MPAEC from time to time.
- 14.21 The International Students' Officer:
is subject to the direction of the MPAEC.
- 14.22 The International Students' Officer is responsible for:
- 14.22.1 liaising with the appropriate bodies in relation to issues pertaining to international postgraduates of Monash University;
 - 14.22.2 ensuring that the concerns of international postgraduates are brought to the attention of the MPAEC;
 - 14.22.3 other responsibilities as may be determined by the MPAEC from time to time.
- 14.23 The Indigenous Students' Officer:
is subject to the direction of the MPAEC.
- 14.24 The Indigenous Students' Officer is responsible for:
- 14.24.1 liaising with the appropriate Indigenous bodies in order to maximize the participation of Indigenous students in higher education;
 - 14.24.2 ensuring that the concerns of Indigenous postgraduates are brought to the attention of the MPAEC;
 - 14.24.3 liaising, in conjunction with the President, with any person or department of the university where it would be either appropriate or mandatory to have an Indigenous person present;
 - 14.24.4 other responsibilities as may be determined by the MPAEC from time to time.
- 14.25 The Access and Equity Officer:
is subject to the direction of the MPAEC.
- 14.26 The Access and Equity Officer is responsible for:
- 14.26.1 ensuring that the concerns of disadvantaged groups, including but not limited to, disabled, rural/isolated, socio-economically disadvantaged, distance education and postgraduates from non-English speaking

- backgrounds are brought to the attention of the MPAEC;
- 14.26.2 liaising with the said groups of postgraduates in relation to issues pertaining to them;
- 14.26.3 other responsibilities as may be determined by the MPAEC from time to time.

15. Campus representatives

- 15.1 Campus-tagged representatives are those postgraduates enrolled at Australian campuses of the university elected by the postgraduate students enrolled at those specific campuses.
- 15.2 Campus Representatives:
 - 15.2.1 are subject to the direction of the MPAEC;
 - 15.2.2 are the official representatives of the MPA in dealings with their respective campuses and shall report to the MPAEC on any such dealings.
- 15.3 The Campus Representatives are responsible for:
 - 15.3.1 liaising with office-bearers regarding campus-based issues;
 - 15.3.2 initiating campus-based activities and events for the purpose of improving the postgraduate experience at Monash University;
 - 15.3.3 developing and maintaining communication with the campus-based postgraduates; and
 - 15.3.4 other responsibilities as may be determined by the MPAEC from time to time.
- 15.4 Campus-tagged representatives are not deemed to be MPAEC office-bearers under this constitution.

16 Secretary

- 16.1 The Executive Officer shall be the Secretary of MPA for the purposes of Part 6 the Act.
- 16.2 Under section 73 of the Act, if the office of Secretary becomes vacant the position must be filled within 14 days of it becoming vacant.
- 16.3 Under section 74 of the Act notice of appointment of Secretary must be given to the Registrar of Incorporated Associations within 14 days of date of appointment.
- 16.4 The effect of section 75 of the Act is that the person last notified to the Registrar of Incorporated Associations remains the Secretary until a new person is appointed and this appointment is made known to the Registrar.
- 16.5 Once all current positions of MPAEC are designated, the Secretary must as soon as practicable, enter details on the MPA member register.

17 Designated Committee Positions

- 17.1 The MPAEC must make Regulations to ensure the representative nature of the Executive, with regard to representing postgraduates across different Faculties and from research and coursework cohorts.
- 17.2. The MPAEC must make Regulations to ensure the representative nature of the Executive, with regard to representing postgraduates across the different Monash Australian campuses.
- 17.3 The MPAEC must include a representative position for each of the Monash Australian campuses with each such position to be elected by and from the Postgraduate Students enrolled through that campus.

18. Staff Positions of the MPA

- 18.1 The MPA shall employ permanent and contract staff to carry out the directions of the MPAEC.
- 18.2 No member of the MPAEC shall be eligible to fill any staff position under section 18.1, with the exception of casual positions.

19 Executive Officer

- 19.1 The Executive Officer of the MPA shall be responsible for the day to day management of the MPA subject to the directions of the MPAEC and this Constitution.
- 19.2 The Executive Officer shall at all times, under the directions of the MPAEC, implement the policy and organisational objectives which shall be set out by the MPAEC from time to time. In doing so the Executive Officer shall in consultation with the President and Vice-President of the MPA determine the allocation of resources necessary to achieve these policies and objectives.
- 19.3 The Executive Officer is responsible for the direction of staff of the MPA.
- 19.4 Subject to clause 20.10 the Executive Officer or Executive Officer's nominee shall be allowed to attend all MPAEC meetings in a consultative role with full speaking rights but will not have voting rights and will not be counted towards determining quorum.

20 Meetings of the MPAEC

- 20.1 The MPAEC shall meet at least once a month during their term from February to December of each year.
- 20.2 The MPAEC Annual General Meeting shall be held within five months after the end of the Association's financial year.
- 20.3 Special meetings of the MPAEC may be called for by the President or by any four MPAEC members collectively, of the committee, in the manner provided for by this Constitution and the Regulations.
- 20.4 All meetings shall be chaired by the President of the MPA or, in the absence of the President or if the President is unable to chair part or all of

the meeting, by the Vice President or, in the absence of the Vice President or if the Vice President is unable to chair part or all of the meeting, by an MPAEC member elected by a simple majority.

- 20.5 Each MPAEC member present at a meeting is entitled to only one vote, in the event of a tied vote on any question; the Chair may exercise a second or casting vote.
- 20.6 At meetings of the MPAEC all voting will be by a show of hands, unless two or more members of the MPAEC request a secret ballot.
- 20.7 The MPAEC may decide any question by a Simple Majority of votes cast unless otherwise specified in this Constitution or Regulations.
- 20.8 The MPAEC may make or amend the Regulations for the convening and conduct of its meetings in the manner provided in clause 11.9.4 and 39 of this Constitution;
- 20.9 Members of the MPAEC may not vote by proxy at MPAEC meetings.
- 20.10 Meetings of the MPAEC may only proceed in-camera if:
 - 20.10.1 the business to be considered relates to a confidential, personal, staffing or legal matter; and
 - 20.10.2 the body passes a resolution to do so by a two-thirds majority of those present and voting.
- 20.11 The meeting shall be reopened to non-MPAEC members as soon as the in-camera business has been considered.
- 20.12 Subject to clause 10, vacancies in the membership of the MPAEC do not prevent the conducting of meetings.
- 20.13 Any MPAEC member may apply to the MPAEC to intermit their membership for a period of time, but not exceeding 3 months, during which period they are not included when determining quorum.

21 Delegation of Powers

- 21.1 The MPAEC may:
 - 21.1.1 delegate its responsibilities and powers as it thinks appropriate; subject to subclauses 21.2 and 21.3.
 - 21.1.2 subject to clause 21.1.1 above, establish committees or subcommittees with such membership and terms of reference as it thinks appropriate; and
- 21.2 A responsibility or power delegated to a body or person may not be further delegated unless the resolution under which the responsibility or power is delegated (or a subsequent resolution) specifically empowers that body or person to do so.
- 21.3 The MPAEC shall not delegate its powers:
 - 21.3.1 to make Regulations under clause 39; or
 - 21.3.2 to interpret this Constitution and the Regulations under clause 40 and clause 11.9.4 and clause 11.9.5.

PART 3 – ANNUAL GENERAL MEETINGS OF MEMBERS AND CONSTITUENTS

22 Annual General Meetings

- 22.1 The Annual General Meeting must be held on an Academic Day as the MPAEC determines.
- 22.2 The Annual General Meeting must be specified as an Annual General Meeting in the notice convening it.
- 22.3 The Annual General Meeting may transact special business of which notice is given in accordance with this Constitution and Regulations.

23 Regularity of Meetings

The MPAEC shall use its good offices to facilitate an Annual General Meeting of Postgraduate Students, both Members and Constituents;

- 23.1 within five months after the end of the Association's financial year. This shall be the Annual General Meeting of the MPA;
- 23.2 within one month of receipt by the MPAEC of a petition from no fewer than fifteen Postgraduate Students; and
- 23.3 at such other times as the MPAEC considers would be conducive to the attainment of its objectives.

24 Chairing of Meetings

- 24.1 All MPAEC meetings shall be chaired by the President of the MPA or, in the absence of the President or if the President is unable to chair part or all of the meeting, by the Vice President or, in the absence of the Vice President or if the Vice President is unable to chair part or all of the meeting, by an MPAEC member elected by a simple majority.
- 24.2 All Meetings of Postgraduate Students shall be facilitated by the MPAEC chaired by the President of the MPA or, in the absence of the President or if the President is unable to chair part or all of the meeting, by the Vice President or, in the absence of the Vice President or if the Vice President is unable to chair part or all of the meeting, by an MPAEC member elected by a simple majority.

25 Voting

At meetings of Postgraduate Students facilitated by the MPAEC:

- 25.1 all voting will be by a show of hands, unless a secret ballot is requested by five or more Postgraduate Students;
- 25.2 subject to sub clause 41.2, a resolution considered by a general meeting of Postgraduate Students facilitated by the MPA shall be deemed to have been duly passed if it is approved by a simple majority of Postgraduate Students present and voting, subject to subclause 25.3;
- 25.3 changes to this Constitution must be passed by a two-thirds majority;
- 25.4 the chairperson may have a casting vote in the event of any deadlock.

26 Quorum

A quorum for an Annual General Meeting of Postgraduate Students facilitated by the MPA shall be twenty-five Postgraduate Students.

27 Advertising of Meetings

27.1 At least twenty one days notice of Annual General Meetings must be given to postgraduates by:

27.1.1 notice posted on the MPA website; and

27.1.2 advertising within the University.

27.2 The MPAEC shall make Regulations stipulating the time within which and the manner in which notices of motion for Annual General Meetings shall be made.

28 Effects of Decisions

The MPA Members shall give effect, so far as they are able, to every decision of an Annual General Meeting of Postgraduate Students or referendum, until such time as that decision is revoked or amended by another Annual General Meeting of Postgraduate Students or referendum, given that such decisions are in accordance with this Constitution, and in the case of the referenda, if at least 1% of the total Postgraduate Student population have voted.

29 Referenda of Members and Constituents

29.1 Referenda must be conducted by secret ballot;

29.2 Decisions of postgraduate constituents and members by referenda override decisions of postgraduate annual general meetings only if at least 1% of the total postgraduate student population have voted in the referenda.

PART 4 – ELECTIONS

30 Conduct of MPAEC Elections

30.1 Nominations of candidates for election of MPAEC Members must be made in such a manner provided for herein and in the Regulations of the Association.

30.2 A candidate may be nominated for a general representative position and a campus-tagged representative position but may hold only one position.

30.3 If insufficient eligible nominations are received to fill all vacancies within each category on the committee, the candidates nominated shall be deemed to be elected and further nominations for co-option may be received at the monthly meetings of the constituted MPAEC.

30.4 If the number of nominations received within each category is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected, subject to any Regulations made pursuant to section 17.

- 30.5 If the number of eligible nominations received within each category exceeds the number of vacancies to be filled, elections by secret ballot must be held.
- 30.6 Elections for the MPAEC must be conducted by secret ballot in such manner as is provided in this clause, and the Regulations.
- 30.7 An elector must vote by:
 - 30.7.1 marking on a ballot paper, whether hardcopy or electronic, the number 1, a tick, or a cross in the square opposite to the name of the candidate to indicate the elector's first preference for the candidate; and
 - 30.7.2 marking the numbers 2, 3 and so on in the other squares, to indicate the order of the elector's preferences for 1 or more (but not necessarily all) of the other candidates in the case of the election of a campus representative and not less than 10 (but not necessarily all) of the other candidates in the case of the election of the general representative.

31 Conduct of Office-Bearer Elections

- 31.1 Nominations for candidates for election of office bearer must be made in the manner provided in Section 5 of the General Regulations of the Association.
- 31.2 Office-bearer elections must be conducted by secret ballot, with the vote to be decided by an absolute majority of the MPAEC for the term of office in question.
- 31.3 No Postgraduate Student can hold a position on the MPAEC while simultaneously holding a staff position with or committee member position on an undergraduate student representative body, as recognised under Monash University (Council) Regulation 66.
- 31.4 No postgraduate student can hold the position of President while simultaneously holding a campus-tagged representative position.

32 Eligibility to Stand and Vote

- 32.1 All Postgraduate Students may stand in MPA elections, but cannot hold a position on the MPAEC while also holding:
 - 32.1.1 permanent or contract staff positions with the MPA; or
 - 32.1.2 staff positions with an undergraduate student representative body, as recognised under Monash University (Council) Regulation 66; or
 - 32.1.3 committee member positions on an undergraduate student representative body, as recognised under Monash University (Council) Regulation 66.
- 32.2 All Postgraduate Students may vote in MPA elections.
- 32.3 Subclauses 31.1 and 31.2 do not prevent this Constitution or the Regulations from limiting the eligibility to stand and vote in particular elections to a specified group or groups of Postgraduate Students.

33 Term of Office

- 33.1 Members of the MPAEC elected at annual elections, subject to subclauses 9.2, 9.3 and 34.1 must:
- 33.1.1 attend an induction in May prior to the May MPAEC meeting; and
 - 33.1.2 attend the May and June MPAEC meetings as observers; and
 - 33.1.3 assume office from the end of the June MPAEC meeting at which time the office-bearer elections will be held; and
 - 33.1.2 cease to hold office at the conclusion of the first regular MPAEC meeting in June of the following year.
 - 33.1.3 No Postgraduate Student may hold the same office-bearer position on the MPAEC for more than a total cumulative period of two terms.

34 Vacancies

- 34.1 The position of a member of the MPAEC becomes vacant if the person holding the position:
- 34.1.1 delivers a signed hardcopy resignation or resignation by email to the President and Executive Officer (or, in the case of the President, to the Vice President and Executive Officer); or
 - 34.1.2 ceases to be a postgraduate student; or
 - 34.1.3 becomes a permanent or contract member of the staff of the MPA; or
 - 34.1.4 becomes a staff member of an undergraduate student representative body, as recognised under Monash University (Council) Regulation 66; or
 - 34.1.5 becomes a committee member on an undergraduate student representative body, as recognised under Monash University (Council) regulation 66; or
 - 34.1.6 has without prior leave of the body failed on 3 consecutive occasions to attend an MPAEC meeting;
 - 34.1.7 is removed by a resolution passed by an absolute majority of the members of the MPAEC on the ground that the member has been certified by a registered medical practitioner to be incapable of carrying out the responsibilities of the position because of injury or illness;
 - 34.1.8 is removed by special resolution of a general meeting;
 - 34.1.9 dies;
 - 34.1.10 becomes bankrupt;
 - 34.1.11 becomes a represented person within the meaning of the Guardianship and Administration legislation applicable at the time;
- 34.2 Vacancies in office-bearer positions and campus-tagged positions must be filled as soon as practical.

- 34.3 Vacancies on the MPAEC may be publicised and filled by co-option, resolved by an absolute majority of MPAEC members.
- 34.4 Persons filling vacancies hold those positions for the remainder of the term of office, subject to this clause and sub clauses 9.2 and 9.3.

35 Validation

- 35.1 No act of an office-bearer or member of the MPA shall be invalid by reason only of the fact that such a person was without capacity or power to do the act; and
- 35.2 No decision of the MPAEC shall be invalid by:
 - 35.2.1 reason of the incapacity referred to in clause 33.1;
 - 35.2.2 a vacancy in membership; or
 - 35.2.3 a defect or irregularity in, or in connection with, the election or appointment of members; or
 - 35.2.4 a defect or irregularity in, or in connection with, the election of a chair of a meeting.

PART 5 – LEGAL

36 Non Profit Status

The assets and income of the Association shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed directly or indirectly to the members of the Association except as bona fide remuneration for services rendered or expenses incurred on behalf of the Association.

37 Publisher

The President is the publisher of all material published by the MPA.

38 Role of Secretary

38.1 Access to records

The Secretary must:

- 38.1.1 keep custody of all books, documents and securities of the MPA;
- 38.1.2 maintain a register of members;
- 38.1.3 provide members with access to the register of members, the Minutes of MPAEC meetings, the Minutes of general meetings and other books and documents.

38.2 Register of Members

The Secretary must ensure that a register is kept in which are entered:

- 38.2.1 the name of each Executive Member, and
- 38.2.2 the address for notices last notified by the Executive Member, and
- 38.2.3 the date of becoming an Executive Member, and

38.2.4 in the case of former Members, the date of ceasing to be an Executive Member.

39 Ownership of Documents

Any document made, produced or created in any form by the MPA is the property of the MPA, and with the exception of documents of public notice, may be treated as confidential by the MPA, MPAEC, MPA staff members and constituents, and if designated confidential shall not be distributed or disseminated without a resolution passed by the MPAEC authorising the action.

40 Regulations

- 40.1 The MPAEC may by resolution passed by an absolute majority make or amend Regulations to give effect to this Constitution.
- 40.2 New Regulations must promptly be published on the MPA website, but the accidental failure to comply with this provision does not affect the validity of the Regulations.

41 Amendment of this Constitution

- 41.1 This Constitution may only be amended by Special Resolution of the Postgraduate Students present and voting and duly ratified by a special resolution passed by the MPAEC;
- 41.2 Under section 50(2) of the Act an amendment does not take effect until it is brought to the notice of, and approved by, the Registrar.

42 Common Seal

- 42.1 The common seal shall be used only if authorized by resolution of the MPAEC.
- 42.2 Every instrument to which the seal is affixed shall be signed by two members of the MPAEC, one of whom shall be the President of the MPA or the Vice-President of the MPA, and shall be countersigned by another member appointed by the MPAEC for this purpose.
- 42.3 The MPAEC must provide for the safe custody of the common seal.

43 Grievance Procedures

In compliance with section 14B of the Act,

- 43.1 The grievance procedure set out in this clause applies to disputes under this Constitution between:
 - 43.1.1 a member and another member; or
 - 43.1.2 a member and the MPA.
- 43.2 The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all the parties.

- 43.3 If the parties are unable to resolve the dispute at the meeting, or if a party failed to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator, the cost of which is to be funded by the MPA.
- 43.4 The mediator must be:
 - 43.4.1 A person chosen by agreement between the parties; or
 - 43.4.2 in the absence of agreement:
 - 43.4.2.1 in the case of a dispute between a member and another member, a person appointed by the committee of the Association;
 - 43.4.2.2 in the case of a dispute between a member and the MPA, a person who is a mediator appointed by Monash University.
- 43.5 A member of the Association can be a mediator.
- 43.6 The mediator cannot be a member who is a party to the dispute.
- 43.7 The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- 43.8 The mediator, in conducting the mediation, must:
 - 43.8.1 give the parties to the mediation process every opportunity to be heard; and
 - 43.8.2 allow due consideration by all parties of any written statement submitted by any party; and
 - 43.8.3 ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- 43.9 The mediator must not determine the dispute.
- 43.10 If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

44 Discipline, Suspension and Expulsion of Members

- 44.1 Subject to this Constitution, if the MPAEC is of the opinion that a member has refused or neglected to comply with this Constitution or attendant Regulations, or has been guilty of conduct unbecoming a member or prejudicial to the interests of the Association, the MPAEC may by resolution:
 - 44.1.1 suspend that member from membership of the Association for a specified period; or
 - 44.1.2 expel that member from the Association.
- 44.2 A resolution of the MPAEC under clause 44.1 does not take effect unless a meeting of the MPAEC to confirm or revoke such a resolution is held not earlier than 14 days, and not later than 28 days, after notice has been given to the member in accordance with sub clause 44.3.

- 44.3 For the purposes of giving notice in accordance with sub clause 44.2, the Vice President must as soon as practicable cause to be given to the member a written notice:
- 44.3.1 setting out the resolution of the MPAEC and the grounds on which it is based; and
 - 44.3.2 stating that the member, or his or her representative, may address the MPAEC at a meeting to be held not earlier than 14 days and not later than 28 days after the notice has been given to that member; and
 - 44.3.3 stating the date, place and time of that meeting; and
 - 44.3.4 informing the member that he or she may attend the meeting and/or give to the MPAEC before the date of the meeting a written statement seeking the revocation of the resolution; and
 - 44.3.5 informing the member that, if at that meeting, the MPAEC confirms the resolution, he or she may not later than 48 hours after that meeting, give the Vice President a notice to the effect that he or she wishes to appeal to the Association in general meeting against the resolution.
- 44.4 A resolution of the MPAEC under clause 43.1 does not take effect unless at a meeting held in accordance with clause 43.2 the MPAEC confirms the resolution and if the member exercises a right of appeal to the Association under sub clause 43.3.5 and sub clause 43.6 the Association confirms the resolution in accordance with this section.
- 44.5 At a meeting of the MPAEC to confirm or revoke a resolution to suspend or expel a member the MPAEC must:
- 44.5.1 give the member or his or her representative an opportunity to be heard; and
 - 44.5.2 give due consideration to any written statement submitted by the member; and
 - 44.5.3 determine by resolution whether to confirm or revoke the resolution.
- 44.6 If at a meeting of the MPAEC, the committee confirms the resolution, the member may, not later than 48 hours after that meeting, give the Vice President a notice in writing to the effect that he or she wishes to appeal to the Association in general meeting against the resolution.
- 44.7 If the Vice President receives a notice under clause 42.6 he or she must give notice to the MPAEC, and the committee must convene a general meeting of the Association to be held within 21 days after the date on which the Vice President received the notice.
- 44.8 At a general meeting of the Association convened under clause 42.7:

- 44.8.1 no business other than the question of the appeal may be conducted; and
- 44.8.2 the MPAEC may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution; and
- 44.8.3 the member or his or her representative, must be given an opportunity to be heard; and
- 44.8.4 the members present must vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
- 44.8.5 A resolution is confirmed if, at a general meeting, not less than two thirds of the members vote in person, or by proxy, in favour of the resolution. In any other case, the resolution is revoked.

45. Records

- 45.1 The MPAEC must provide for the safe keeping of the records of the MPA.
- 45.2 The MPA must retain financial records for seven (7) years after the transactions covered by the records are completed.
- 45.3 The MPAEC shall make Regulations to determine:
 - 45.2.1 whether Members and Postgraduate Students are entitled to inspect some or all of the records of the MPA; and
 - 45.2.2 the conditions for the inspection.
- 45.4 Despite sub clause 45.2, the MPAEC must ensure that up-to-date copies of this Constitution and the Regulations are available for inspection by Postgraduate Students at all times when the MPA Office is open.
- 45.5 The Minutes of the MPA are a public record.

46 Custody and Inspection of Books and Records

- 46.1 Except as otherwise provided in this Constitution, the Secretary must keep in his or her custody, control or power all books, documents and securities of the Association.
- 46.2 All agendas, accounts, books, securities and any other relevant documents of the Association must be available for inspection free of charge by any member upon request.
- 46.3 A member may make a copy of any accounts, books, securities and any other relevant documents of the Association.
- 46.4 a member may inspect the register of members of the MPA.

47 Winding Up

- 47.1 The MPA may be wound up voluntarily by special resolution in accordance with section 33 of the Act.
- 47.2 The MPA may not be wound up for vexatious purposes.
- 47.3 If the MPA is wound up voluntarily or pursuant to an order of the court, its surplus assets must not be distributed to any member.
- 47.4 Upon winding up, all assets shall pass to Monash University to hold on trust and be distributed for the purposes of Postgraduate Students.

PART 6 – MISCELLANEOUS

48 University Representation

- 48.1 Postgraduate students who are appointed as MPA representatives on University bodies are members of the MPA Council and are required to:
 - 48.1.1 report to the MPA on relevant issues that arise at each meeting of the University body of which they are a member; and
 - 48.1.2 communicate to the University body the MPA's policies on relevant issues.
- 48.2 A Postgraduate Student who volunteers to be an MPA nominee to a Postgraduate Student representative position on a University or Faculty board or committee and is so appointed to the position is bound by the purposes and objects of this Constitution.

49 CAPA

- 49.1 The Association may affiliate with CAPA.
- 49.2 The MPAEC must determine the delegates to the Annual Council Meeting and Special Council Meeting of CAPA
- 49.3 Delegates must communicate to CAPA the MPA's policies on relevant issues.
- 49.4 Delegates must compile a report of the CAPA Annual Council Meeting for the MPAEC.

50 Affiliates

- 50.1 The MPAEC may make rules for the affiliation of groups provided that nothing in the Constitution or objectives of an affiliated body conflicts with the MPA Constitution and the rules made under it.

- 50.2 Nothing in this Constitution prevents the MPA from affiliating with or providing services and representation to Honours students of the university.

51 Record of Constitutional Amendments

The Annual General Meeting of the Monash Postgraduate Association ratified this Constitution on March 1998. A further amendment was made at the Annual General meeting on 17 March 1999. A further amendment was made at the Annual General meeting on 8 May 2000. A further amendment was made at the Annual General meeting on 30 May 2001. A further amendment was made at the Annual General Meeting on 15 March, 2002. A further amendment was made on 1 May 2003. A further amendment was made on 27 April 2004.

Further amendments were made at the Annual General meeting on 27 April 2006.

Further amendments were made at the Annual General Meeting on 26 April 2007.

Further amendments were made at the Annual General Meeting on 30 March 2010.

Further amendments were made at the Annual General Meeting on 12 April 2011.

Further amendments were made at the Annual General Meeting on 22 May 2012.

Further amendments were made at the Annual General Meeting on 27 May 2014.

Further amendments were made at the Annual General Meeting on 29 May 2015.

Further amendments were made at the Annual General Meeting on 25 May 2016.