

## **HONORARIA REGULATIONS OF THE MONASH POSTGRADUATE ASSOCIATION INC.**

REGULATIONS AS AT MARCH 2017

TABLE OF PROVISIONS  
BY SECTION, BY PAGE

1. Short Title 1
2. Authorising provision 1
3. Objective 1
4. Interpretation 1
5. Amount 1
6. MPAEC Office Bearers and Campus tagged positions 1
7. MPAEC honoraria protocol 2
8. Honoraria Principles 2
9. Right of review 3
10. No automatic right to honoraria 3
11. Authority to Approve or Withhold Honoraria 3

Schedule 1, page 4

**Honoraria Regulations of the  
Monash Postgraduate Association Inc.**

**1. Short Title**

These Regulations may be cited as the Honoraria Regulations.

**2. Authorising Provision**

These regulations are made pursuant to the Associations Incorporation Reform Act 2012 (Vic) and clause 40 of the MPA Constitution.

**3. Objective**

The objective of these regulations is to provide guidelines and protocol for the payment of honoraria to members of the MPAEC.

**4. Interpretation**

“Honorarium/ Honoraria” means a payment granted in recognition of a special service for which custom or propriety forbids any fixed business price to be set

“MPAEC” means the Monash Postgraduate Association Executive Committee

**5. Amount**

The amount of the honorarium is specified in schedule 1 of these regulations.

**6. MPAEC Office Bearers and Campus tagged positions**

The MPAEC may pay honoraria to its members, including office bearers, campus representative positions and general representative positions.

## **7. MPAEC honoraria protocol**

- 7.1 For all positions, honoraria will be paid quarterly in arrears;
- 7.2 Honoraria shall not be linked to an Award or Enterprise Agreement;
- 7.3 Lump sum payments of honoraria must be approved by the MPAEC and where minimum requirements set out below have been met;
- 7.4 Where an MPAEC member is elected to a position during an MPAEC term, payment will be made pro-rata from the first full calendar month served;
- 7.5 Where an MPAEC member resigns or is removed from a position during an MPAEC term, payment will be made pro-rata to the last full calendar month served;
- 7.6 Where an MPAEC member completes their course, payment will be made to:
  - 7.6.1 the end of June, for a course completion in the first semester; and
  - 7.6.2 the end of December, for a course completion in the second semester.
- 7.7 For MPAEC members who hold multiple positions, honoraria will be paid for only one position.

## **8. Honoraria Principles**

Members in receipt of honoraria are expected to be fulfilling their duties as an elected MPAEC member including:

- 8.1 Active participation in the MPA and its events and activities; and
- 8.2 Submission of a monthly report outlining activities relevant to each member's position; and
- 8.3 Regular attendance at MPAEC meetings, with apologies for any meetings missed; and
- 8.4 Submission of a written and verbal handover at the time of leaving the MPAEC.

## **9. Right of review**

The MPAEC reserves the right at any time, to review its policies in relation to the payment of honoraria.

## **10. No automatic right to honoraria**

There is no automatic right created by these regulations to receive an honorarium.

## **11. Authority to Approve or Withhold Honoraria**

The MPAEC may resolve to withhold payment of an honorarium or part thereof if any recipient is deemed to have breached the MPA Constitution or failed to carry out the functions of their office which in the opinion of the MPAEC had or may have had an adverse effect on the functions of the MPA as set out in the Constitution, or any regulations created pursuant to it.

## SCHEDULE 1

An honorarium will be paid to the following office holders and campus-tagged positions at the rates shown:

<b>Office bearer and campus tagged positions</b>	<b>Amount</b>
President	½ current APA rate
Vice President	¼ current APA rate
Education Officer (Research)	\$2,000
Education Officer (Coursework)	\$2,000
Women's Officer	\$2,000
Queer Officer	\$2,000
International Students' Officer	\$2,000
Indigenous Students' Officer	\$2,000
Access and Equity Officer	\$2,000
General representative 1	\$2,000
General representative 2	\$2,000
General representative 3	\$2,000
Clayton representative	\$2,000
Caulfield representative	\$2,000
Peninsula representative	\$2,000
Parkville representative	\$2,000
Berwick representative	\$2,000